



# TASME 2021-2022 Communication Role Recruitment Information

**Role Title:** TASME National Committee Member – Communications Team

**Accountable to:** TASME Directorate, and ASME Director of Career Groups and ultimately the Board of Directors

**Location:** Post holder's normal base

**Duration:** Two-year appointment, subject to satisfactory annual reviews. An additional one-year term can be undertaken for TASME only. It is estimated the role requires approximately 1.5 days per month to undertake the duties associated with the position.

**Vacancies:** 1

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## ASME's Aim

To work collaboratively with educators, learners, researchers and policy makers to promote scholarship and excellence in medical education to meet the changing needs of the future healthcare workforce.

The goals to support this are:

- To increase, engage and support both our current and future membership
- To better disseminate our aims, achievements and policies through an enhanced publication strategy
- To create an active educational community that effectively communicates both internally and externally to promote excellence
- To develop an effective international perspective that promotes collaborative scholarship

## Purpose

ASME runs a number of national workshops/one day courses and conferences and offers a number of awards and fellowships.

The communications team will work with the rest of the TASME committee and other ASME groups to promote scholarship and excellence in medical education.

The Committees during the COVID-19 pandemic normally meet bimonthly with additional telephone conferences, if required.

## TASME

TASME (Trainees in the Association for the Study of Medical Education) is a Career Group of ASME that aims to support junior doctor and early career medical educator involvement in Medical Education. It is run by a committee of junior doctors from several specialties, with the support of the ASME Board.

TASME is designed to benefit junior doctors with an interest in medical education (be it teaching or research) through the following aims:

- To foster an interest in medical education amongst junior doctors through activities, events and discussion that support trainee involvement in medical education.
  - To influence medical education policy and practice through representation within ASME.
  - To encourage and promote good practice by developing systematic training in medical education and research.
  - To create a forum for trainees and clinical teaching fellows to exchange viewpoints and experiences of medical education and discuss their role within it.
  - To facilitate, promote and conduct medical education research initiated by trainees.
  - To promote on-going involvement in teaching throughout training and careers in medical education.
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## Main Responsibilities

1. The post holder will assist the communications team and wider committee to:

Ensure the Association achieves its goals, specifically relating to the development of junior doctors

- To assist in managing social medial accounts relevant to TASME
- To develop and help run the multitude of events TASME hosts (Med Ed Forums, Conferences etc)
- To help generate promotional materials if required

2. General Responsibilities

Assist in the following where capacity allows:

- Horizon scan for networking and collaboration opportunities
- Assisting any other subgroups of TASME of interest.

3. Communication and Working Relationships

Attend regular TASME meetings

4. Travel and Expenses

All Career Group Committee members should adhere to ASME's travel and expenses policy.